



**AZAD GOVERNMENT OF THE STATE OF JAMMU & KASHMIR
INLAND REVENUE DEPARTMENT MUZAFFARABAD**

RFP FOR HIRING THE SERVICES OF A TESTING AGENCY

The Department of Inland Revenue, Muzaffarabad intends to make recruitments for which sealed bids (Technical and Financial) single stage two envelope are invited for conducting written tests. Reputed testing agencies having NTN, Sales Tax Number and duly registered are invited to submit their RFPs through registered Dak / Courier services or by hand submission on or before 25th February, 2023 in the office of Secretary Inland Revenue.

Terms & Conditions

The testing agency must meet the following criteria:

- a. The agency should be registered with Inland Revenue Department, GoAJ&K.
 - b. The agency should have experience in the field.
 - c. The agency should have the required infrastructure for the purpose.
 - d. The agency should have experience – i.e. it must have carried out testing and recruitment services for clients in Pakistan / AJ&K.
 - e. The agency must be able to carry out testing services in AJK.
 - f. The agency should have experience in hiring and induction services including psychometric assessments.
 - g. The agency should not have been blacklisted by any Government Organization in Pakistan or AJ&K.
2. Bidding documents containing terms and conditions, evaluation criteria, bid security, etc. may be obtained from the office of the undersigned. BER will be uploaded on official website of AJ&K PPRA.
 3. Sealed proposals must reach the undersigned on or before **February 25th, 2023 at 12 noon** which will be opened on the same day at 12:30 Pm.
 4. Bidding shall be conducted through single stage-two envelope bidding procedure as per provisions of AJ&K PPRA Rules 2017.
 5. Fees for holding screening test should be quoted for each candidate including taxes without any financial liability on the Inland Revenue Department. These rates shall be valid till the completion of the recruitment process

(Amjad Pervaiz Ali Khan)
Secretary, Inland Revenue
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Chatter, Muzaffarabad